Checklist for Accepted Transfer Students

Congratulations on your acceptance! Now that you have been accepted, please be mindful of the following steps ensure you have a smooth transition to Campbell.

☐ **Student ID Number:**
Your student ID number is listed on your acceptance letter. Be sure to keep this number close by. It will help as you complete the remaining steps of this checklist.

☐ **Orientation/Class Registration**
The important thing to note about Orientation is that this is your only chance to **register for classes**. Orientation will be held the day before classes begin, or during the summer, depending on your start term. You will find information about times and dates on the following website. You will need to register to attend this event at http://www.campbell.edu/admissions/transfer/orientation/ .

☐ **Enrollment deposit form and deposit:**
These items will reserve your spot in the classroom. They will also hold a spot in the residence halls, if you wish to live on campus. You may also complete this step online at http://www.campbell.edu/admissions/accepted-students/tuition-deposits/ or you may complete the hard copy included in your acceptance packet. This deposit will be a credit toward your student account. The deposit is refundable up until May 1st, if you decide you are unable to attend Campbell.

☐ **Immunization Forms:**
Immunization forms were provided in your acceptance packet. These forms will need to be completed by your physician and submitted to Campbell University's Student Health Services Department prior to the start of classes at Campbell. If you have any questions about your immunization records you may contact Student Health Services at 910-893-1561. You may also download the form at http://www.campbell.edu/student-services/health-services/medical-forms/

☐ **Complete the FAFSA.**
Visit www.FAFSA.ed.gov, to complete the FAFSA. Add Campbell University's FAFSA Code (002913) to the list of schools receiving your information. Keep in touch with our Financial Aid Office throughout the process as they request various verification forms to complete your awards package. You may contact the Financial Aid Office at 910-893-1310. An official awards package may not be available until the final evaluation of your transfer credits is complete.

☐ **Credit Evaluation**
You will soon receive an official copy of your transfer equivalency report in the mail, if you have not already. You will receive a final evaluation when we receive an updated transcript, showing completion of your final semester, from your current institution. Please be sure to request that your current institution sends your final transcripts to us as soon as you complete your semester. Doing so promptly will should assure that all of your courses are evaluated prior to attending orientation.

☐ **Tuition Payments**
Be sure to visit the Business Office section of our website at: http://www.campbell.edu/student-services/businessoffice/ in order to familiarize yourself with payment plan options. You will be able to set up a tuition payment plan after you register for classes.

If you have any questions please call or email Nick Haszko at 910-893-1299 or transfer@campbell.edu