

**CAMPBELL UNIVERSITY**  
**Fair Credit Reporting Act Disclosure Statement**  
**Nature and Scope of Investigation**

In accordance with the provisions of the Fair Credit Reporting Act, as amended by the Consumer Credit Reporting Act of 1996, you are being informed that Campbell University will obtain from third parties (such as former employers, consumer reporting agencies, outside/independent investigators, etc.) information concerning you, including, but not limited to, information about your credit, character, and general reputation. Campbell University will use this information for the purpose of deciding whether or not to employ, promote, or take some other employment action concerning you.

If Campbell University plans to use the information obtained from the consumer reporting agency in a decision to make any adverse employment decision regarding you, including disqualification from employment and/or termination of employment, you will be provided a copy of the report upon which the decision was based as well as a written summary of your consumer rights under the Fair Credit Reporting Act before any adverse action is taken. If any adverse action is taken against you based on the consumer report, Campbell University will notify you of the action taken and the reason(s) for the action.

The university cannot obtain reports regarding you unless you consent in writing. If you agree that we may obtain a consumer report containing your criminal history and credit report records, please sign below.

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I acknowledge the receipt of the above disclosure and authorize Campbell University to obtain a consumer report containing my criminal history and credit report records. This authorization is ongoing in the event such a report is needed during my employment with Campbell University.

\_\_\_\_\_  
Candidate Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Social Security Number

The candidate will be furnished a copy of each form.  
All original, signed forms will be kept in the Human Resources Office.